



Western Australian
Regional Capitals Alliance

**Western Australian Regional Capitals
Alliance Meeting**

Minutes

**The Meeting of the Alliance was held in the John Glover
Room, Geography Building, University of WA
March 2 2016**

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AGENDA

1. OFFICIAL OPENING

The meeting held in the John Glover Room, UWA on Wednesday, 2 March 2016, was declared open at 2.30pm

Note: The Premier met to discuss a number of items:

- WARCA’s Role and partnering with the State Government
- UWA Research Findings and implications for State Policy and Budget
- Growth Plans – Transitioning from planning to implementation including resource sharing opportunities
- State Budget Cuts/Employment Freeze: Impacts of WARCA communities and regional areas
- Question and Answer session

2. RECORD OF ATTENDANCE / APOLOGIES / ABSENCE

Members:

Peter Long	Mayor City of Karratha (Chair)
Chris Adams	CEO City of Karratha (via teleconference)
John Bowler	Mayor City of Kalgoorlie-Boulder
John Walker	CEO City of Kalgoorlie-Boulder
Shane van Styn	Mayor City of Greater-Geraldton
Ken Diehm	CEO City of Greater Geraldton
Gary Brennan	Mayor City of Bunbury
Andrew Brien	CEO City of Bunbury
Dennis Wellington	Mayor City of Albany
Andrew Sharpe	CEO City of Albany
Kelly Howlett	Shire President Town of Port Hedland
Mal Osborne	CEO Town of Port Hedland
Ron Johnston	Shire President Shire of Broome
Sam Mastrolembro	Director of Corporate Services

Guests:

Fiona Haslam-McKenzie	UWA
Maureen Keegan	EO City of Kalgoorlie - Boulder

Apologies:

Kenn Donohoe	CEO Shire of Broome
Sally Haslam	Secretariat

Absent:

Maureen Keegan

EA to Mayor and CEO City of Kalgoorlie-Boulder

**3. DECLARATIONS
OF INTEREST**

Nil

**4. CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM
MINUTES OF PREVIOUS MEETINGS**

OFFICER’S RECOMMENDATION

That the Minutes of the Western Australian Regional Capitals Alliance Meeting held on Thursday, 18 February 2016, be confirmed as a true and correct record of proceedings.

**Moved
Seconded**

**Mayor Dennis Wellington
Mayor Kelly Howlett**

CARRIED

5. WARCA STRATEGIC DIRECTIONS 2016

Report Author:	CEO: City of Karratha
Date of Report:	29 February 2016
Disclosure of Interest:	Nil
Attachment(s)	WARCA Strategic Directions 2016 (V2)

Purpose

For WARCA to consider the modified WARCA Strategic Directions 2016 document.

Background

At the 18/2/16 WARCA meeting the Draft WARCA Strategic Directions 2016 was considered. The draft minutes of this meeting indicate that WARCA agreed to the following:

That WARCA:

1. Supports the proposed WARCA Strategic Directions 2016 document and agrees in principal its content subject to:
 - a. Modifying Section 3.1 Advocacy and Policy to be more focused on Partnership with Government and Key Stakeholders; and
 - b. Modifying Section 3.3 Promotion to include reference to the plan to promote WARCA Cities as a genuine alternative to capital city living.
2. Considers the updated/revised version of the WARCA Strategic Directions document at its March meeting
3. Receives a report on the status of the implementation of the Strategic Directions at each WARCA meeting.

Additions/modifications have been made to Section 3.1 and 3.3 of the Draft WARCA Strategic Directions 2016 in an attempt to reflect the changes requested by the WARCA board.

Link to WARCA Strategic Directions/Establishment Agreement

N/A

Budget Implications

Nil

Options

Option 1: That WARCA approve the WARCA Strategic Directions 2016 document

Option 2: That WARCA modify the WARCA Strategic Directions 2016 document by including/modifying the following items _____

Conclusion

While there was general agreement with the WARCA Strategic Directions 2016 at the last meeting, further modifications were requested to more accurately reflect members aims and objectives for the 2016 calendar year

Recommendation

That WARCA approves the updated WARCA Strategic Directions 2016 document.

**Moved
Seconded**

**Mayor John Bowler
Mayor Dennis Wellington**

CARRIED**ATTACHMENT: DRAFT WARCA STRATEGIC DIRECTIONS 2016****1. Vision**

WARCA will assist in enabling the member regional capital communities to evolve into fully-fledged alternatives to the Perth metropolitan area.

2. WARCA Objectives**2.1 Cooperation**

To provide a strong and cohesive regional group that has the capacity to provide leadership and practical projects that will enhance the regional capitals within Western Australia

2.2 National Participation

To promote and participate in national forums which seek to enhance the role, stature and effectiveness of regional cities and regional capitals across Australia.

2.3 Resource Sharing

To promote inter-council cooperation and resource sharing opportunities where these add value and do not diminish the way individual councils provide services to their communities.

3. Key Focus Areas (2016)**3.1 Partnerships**

WARCA will work in partnership with the State and Federal Governments to develop policy positions and initiatives that positively develop regional cities.

3.1.1 2016 Actions:

- Relevant State Minister and/or Director General (DG's) to attend each WARCA meeting. CEO's to meet a minimum of two weeks prior to WARCA meeting establish a draft list of items for discussion with relevant Minister/DG's and circulate the list to Mayors/Shire President for review and input. Initial 'targets' for discussion in 2016 are:
 - WA Premier
 - Minister for Local Government
 - Minister for Regional Development
 - Minister for Planning
 - Minister for Aboriginal Affairs
- Subsequent to meetings with Ministers/ DG's, WARCA will seek to send a delegation to meet with the opposition spokesperson on the relevant issue.
- WARCA will make submission and/or delegations regarding State policies and/or legislative reforms that potentially impact on WA Regional Cities.
- A WARCA specific submission to be made to political parties prior to the 2017 State Government Election.
- WARCA will actively participate in RCA lobbying and advocacy positions particularly relating to regional cities policy development, the Federal budget and other relevant matters if/when they arise.

3.2 Research:

Through its partnership with UWA, WARCA will develop quality demographic, social and economic indicators that demonstrate the value, importance and significance of the WARCA members to the State and Nation.

3.2.1 2016 Actions:

- Implementation the agreed UWA/WARCA research program.
- UWA research findings and implications to be presented to each member Council throughout 2016.

3.3 Promotion:

WARCA will actively promote the importance of Western Australia's regional cities, WARCA's Policy Agenda and the significance of the UWA research findings through appropriate mediums.

3.3.1 2016 Actions

- WARCA (or its partners) will present at a minimum of two (2) State or National conferences in 2016 on relevant WARCA issues.
- Press releases will be distributed on WARCA's activities through local, statewide and/or national media when relevant and appropriate.
- Profile of WARCA activities/agenda in journals or industry publications when relevant and appropriate.
- A 'one pager' to be developed on "What is WARCA?"
- A 'one pager' to be developed on "Why is WARCA necessary?"
- Secretariat to prepare a database of email contacts and dissemination of information to occur as appropriate.
- Regular updates on website by UWA/Secretariat

3.4 Information Sharing

As the largest regional local governments in Western Australia, there is an opportunity to learn from each other through discussion and information sharing amongst CEO's and elected members.

3.4.1 2016 Actions:

- At the joint CEO's WARCA pre-meeting, a Regional Cities Contentious and Emerging issues list will be developed. This list, along with a short description on the matter/s will be included for discussion on the subsequent WARCA Agenda.
- Where deemed appropriate by WARCA, a more comprehensive Agenda items and/or WARCA position statement will be subsequently developed on the relevant contentious or emerging issues.
- Development status, challenges and opportunities pertaining to the State Government Growth Plan process will be discussed at WARCA meetings.
- At least one meeting per year to be held at a regional capital with a field visit to be arranged to a local organisation which showcases innovation.

4. Areas that WARCA is not planning to be extensively involved in.

While there may be some value in pursuing the following matters at a later date, WARCA is not planning to actively engage in the following matters extensively throughout 2016:

- Joint Procurement
- Internal Policy Development
- Advocacy on matters being pursued/managed on a Statewide basis by WALGA (except when the WALGA position varies significantly from WARCA's)
- Resource Sharing between WARCA Members

5. Review & Reporting

A brief snapshot report on the status of the above listed 2016 Actions will be prepared and distributed as a component of each WARCA Agenda

6. WARCA STRATEGIC DIRECTIONS – CURRENT STATUS

Report Author:	CEO: City of Karratha
Date of Report:	29 February 2016
Disclosure of Interest:	Nil
Attachment(s)	Status Report

Purpose

For WARCA to consider the current status of implementation of agreed actions listed within the WARCA Strategic Directions 2016 document.

Background

WARCA has agreed on specific actions that it would like to achieve in the 2016 calendar year. The attached Status Report updates on the progress towards achieving the actions listed within the document.

Link to WARCA Strategic Directions/Establishment Agreement

The WARCA Strategic Directions 2016 Document includes the following statement that is relevant to this matter:

Review and Reporting: A brief snapshot report on the status of the above listed 2016 Actions will be prepared and distributed as a component of each WARCA Agenda.

Budget Implications

Nil

Options

Option 1: Officer Recommendation

Option 2: That WARCA notes the WARCA Strategic Directions: Status of Implementation Document (as attached), and modifies the document by _____

Conclusion

For discussion and review.

Recommendation

That WARCA notes the WARCA Strategic Directions: Status of Implementation Document (as attached).

Item PR1: WARCA presenting at two State or National Conferences. The Meeting agreed to do a collective presentation at the SEGRA Conference in Albany at the October 25 meeting. Topics may include innovation, UWA Research etc. Andrew Sharpe (CEO City of Albany) will co-ordinate. Albany will also be presenting individually as will UWA and other Cities may also present individually.

ACTION (Albany)

ATTACHMENT: WARCA STRATEGIC DIRECTIONS 2016**Status of Implementation**

Item	Comments	Status
Partnerships		
Relevant State Minister and/or Director General (DG's) to attend each WARCA meeting	Scheduled. Premier meeting on 2/3/16	On Track
Subsequent to meetings with Ministers/ DG's, WARCA will seek to send a delegation to meet with the opposition spokesperson on the relevant issue.	On track. Confirming time for meeting with Opposition Leader.	On Track
WARCA will make submission and/or delegations regarding State policies and/or legislative reforms that potentially impact on WA Regional Cities.	No relevant matters to date	No Action to Date
A WARCA specific submission to be made to political parties prior to the 2017 State Government Election.	To be developed	No Action To Date
WARCA will actively participate in RCA lobbying and advocacy positions particularly relating to regional cities policy development, the Federal budget and other relevant matters if/when they arise.	RCA Update included on WARCA Agenda. WARCA reps in Canberra on 16/3/16 for meetings with new Federal Ministers.	On Track
Research		
Implementation the agreed UWA/WARCA research program.	On Track	On Track
UWA research findings and implications to be presented to each member Council throughout 2016.	0 of 7 presentations undertaken year to date.	No Action to Date
Promotion		
WARCA (or its partners) will present at a minimum of two (2) State or National conferences in 2016 on relevant WARCA issues	None identified as yet	No Action to Date
Press releases will be distributed on WARCA's activities through local, statewide and/or national media when relevant and appropriate.	Nil to date	No Action to Date
Profile of WARCA activities/agenda in journals or industry publications when relevant and appropriate.	Article in UWA Built Environment journal	On Track
A 'one pager' to be developed on "What is WARCA?"	Draft prepared and included for discussion in March Agenda	Complete
A 'one pager' to be developed on "Why is WARCA necessary?"	To be developed	No Action to Date
Secretariat to prepare a database of email contacts and dissemination of information to occur as appropriate.	Database in development	In progress

Regular updates on website by UWA/Secretariat	Website being updated regularly with Reports, Minutes, Contacts,etc.	On Track
Information Sharing		
Regional Cities Contentious and Emerging issues list will be developed and discussed at WARCA Meetings.	Contentious issues list prepared	On Track
Development status, challenges and opportunities pertaining to the State Government Growth Plan process will be discussed at WARCA meetings	Discussed during GB at Feb meeting	On Track
At least one meeting per year to be held at a regional capital with a field visit to be arranged to a local organisation which showcases innovation	Meeting in Albany scheduled for Oct 2016	On Track

7. CONTENTIOUS & EMERGING ISSUES

Report Author:	CEO: City of Karratha
Date of Report:	29 February 2016
Disclosure of Interest:	Nil
Attachment(s)	Contentious and Emerging Issues (Mar 2016)

Purpose

For WARCA to consider the Contentious and Emerging Issues list as identified by members and determine which issues (if any) WARCA would like to pursue.

Background

The WARCA Strategic Directions 2016 document indicates that a Regional Cities Contentious and Emerging issues list will be developed and discussed at each WARCA Meeting. The agreed template for the list was forwarded to members by the WARCA Secretariat on the 22 February with a request for members to provide feedback on potential issues. At the time of Agenda publishing, feedback had been received from the City of Kalgoorlie Boulder and the City of Karratha with a total of five issues identified that WARCA may/may not decide to be involved with.

Link to WARCA Strategic Directions/Establishment Agreement

As per above

Budget Implications

Nil

Options

The intent of developing and circulating the WARCA Contentious and Emerging Issues list is to ensure a clear and consistent methodology for items being introduced on to the WARCA agenda and works program. WARCA can decide whether it wishes to pursue the individual matter/s raised by members or whether the matters should be pursued by other organisation/s.

Conclusion

WARCA has identified that partnerships, promotion and information sharing are key activities for the organization in 2016. In each of these areas, WARCA needs to determine which issue/s that it would like to work collectively on. The Contentious and Emerging issues list has been prepared to guide discussion and debate on this matter.

Recommendation

That WARCA agrees to address the Contentious and Emerging Issues List (March 2016) in the following manner:

Issue	WARCA Action
Retention and expansion of government services	CEO's to collect evidence of closure/reduction in Government services in each City/Town/Shire/Region and forward to WARCA Secretariat in six weeks. This would mean comments should be submitted by April 12. The Secretariat will collate the material. A letter is to be prepared for Minister Redman who will also be invited to the next WARCA meeting to advise.
Royalties for Regions	A letter is to be sent to all parties before the election asking them to reply in writing explaining their policy on the future of Royalties for Regions funding. CEO's/Mayors to get queries/issues together for the Albany meeting where a final draft will be agreed. Letters to be sent in December allowing the first few months of 2017 to publicise and discuss the responses.
Airline Ticket Prices	Regional Express Airlines (REx) have started a service to Kalgoorlie. They use turbo-prop aircraft which are slower but prices are half that of Qantas. Mayor John Bowler and John Walker, the CEO of Kalgoorlie-Boulder to discuss the extension of services to other regional capitals with REx and report to next meeting.
Waste Management Facilities	A letter to be written to the Minister for the Environment on the Waste Management issues. The Minister is to be invited to the next WARCA meeting
Decentralising Decision Making	To be incorporated into Item 1.

Moved: Andrew Brien CEO City of Bunbury

Seconded: Mal Osborne CEO Town of Port Hedland

CARRIED

WARCA Contentious and Emerging Issues List February 2016

No	Issue	Description	Potential WARCA Involvement	Raised By	WARCA Agreed Direction
1	Retention and expansion of government services	In Kalgoorlie the local office of the Department of Aboriginal Affairs has closed at a time when it is needed the most. Water Corp and Western Power regional managers for the Goldfields are based outside the region and others such as the Dept of Transport has downgraded the level of its local manager	Advocacy to the Premier. Depending on the response then seek commitment from opposition leader.	City of Kalgoorlie Boulder	CEO's to collect evidence of closure/reduction in Government services in each City/Town/Shire/Region and forward to WARCA Secretariat in six weeks. This would mean comments should be submitted by April 12. The Secretariat will collate the material. A letter is to be prepared for Minister Redman who will also be invited to the next WARCA meeting to advise.
2	Royalties for Regions	Seek written assurances from the two major parties that the integrity and level of funding of R4R will be maintained. In particular that the Labor Party will set out just how much of R4R will go to Black Spot road funding and that existing road funding will not be reduced.	Liberal and Labor state presidents and party leaders documented assurances in lead up to March 2017 election.	City of Kalgoorlie Boulder	A letter is to be sent to all parties before the election asking them to reply in writing explaining their policy on the future of Royalties for Regions funding. CEO's/Mayors to get queries/issues together for the Albany meeting where a final draft will be agreed. Letters to be sent in December allowing the first few months of 2017 to publicise and discuss the responses.

No	Issue	Description	Potential WARCA Involvement	Raised By	WARCA Agreed Direction
3.	Airline Ticket Prices	Airline ticket prices to WARCA cities are extremely high when compared to interstate, international and intrastate flights in other Australian states. While some advocacy has occurred on this matter, limited traction has been gained.	Potential advocacy to Min for Regional Development and Min for Transport on this issue seeking government intervention.	City of Karratha	Regional Express Airlines (REX) have started a service to Kalgoorlie. They use turbo-prop aircraft which are slower but prices are half that of Qantas. Mayor John Bowler and John Walker, the CEO of Kalgoorlie-Boulder to discuss the extension of services to other regional capitals with REx and report to next meeting.
4.	Waste Management Facilities	There is a growing trend for Dept of Environment to approve new Waste Facilities within close proximity to existing facilities (particularly at mine sites). This creates inefficient use of waste infrastructure and reduces the ability grow economies of scale in relation to waste management.	Advocacy to Minister For Environment for policy/legislative change on this matter to create fewer, larger regional waste centers.	City of Karratha	A letter to be written to the Minister for the Environment on the Waste Management issues. The Minister is to be invited to the next WARCA meeting.
5.	Decentralising decision making	With some notable exceptions, there has been a growing trend of centralizing State Government planning, administration and decision making within the Perth metro area.	Seek confirmation/ comment from major political parties re their commitment to regionalisation vs centralization of government services.	City of Karratha	To be incorporated into Item 1

8. DRAFT WARCA INFORMATION FLYER

Date of Report:	25 February 2016
Report Author:	Fiona Haslam McKenzie
Disclosure of Interest:	Nil
Attachment(s)	DRAFT WARCA 2 Page Information Flyer

Purpose

Provision of an easy to read precis of the WARCA membership and the purpose of WARCA which can be easily replicated as a flyer or, alternatively, sent electronically.

Background

In response to the Strategic Directions (2016) adopted at the February meeting, an easily understood and quickly disseminated information flyer was to be prepared which could also be included on the WARCA website, to assist in promotion of WARCA.

Link to Strategic Directions

- A 'one pager' to be developed on "What is WARCA?"
- A 'one pager' to be developed on "Why is WARCA necessary?"

Budget Implications

Nil

Options

Option 1: support and accept the draft flyer

Option 2: modify or change the content of the flyer

Option 3: alternative ideas and material are considered.

Conclusion

Nil

Recommendation

That WARCA:

1. **Discuss the Draft flyer and provide feedback to Prof Fiona Haslam Mckenzie**
2. **The finalized flyer is included on the WARCA website**

Alternate Recommendation

That WARCA:

1. **Draft flyer given in-principal approval**
2. **Secretariat to transform existing draft into an attractive, coloured flyer**
3. **Flyer to be tabled at the next WARCA meeting for final approval**

Moved: Andrew Sharpe CEO City of Albany

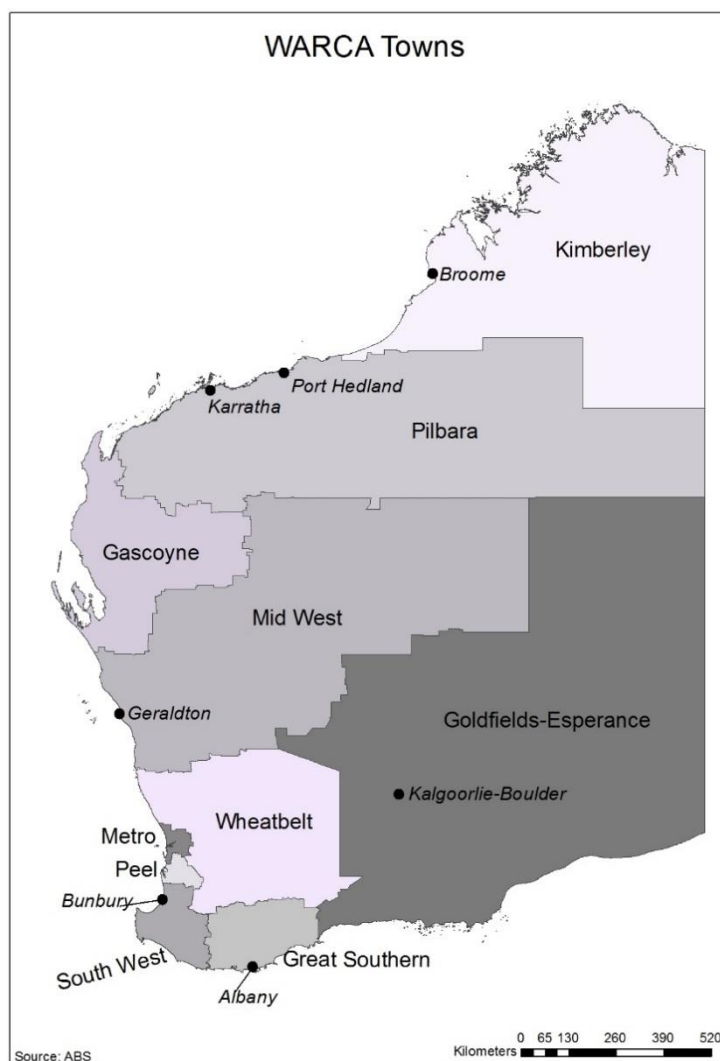
Seconded: John Bowler Mayor City of Kalgoorlie-Boulder

CARRIED

ATTACHMENT**Western Australian Regional Capitals Alliance**

The Western Australian Regional Capitals Alliance (WARCA) is a partnership of seven of the largest regional local government authorities in regional Western Australia.

- City of Albany
- Shire of Broome
- City of Bunbury
- City of Greater Geraldton
- City of Kalgoorlie-Boulder
- City of Karratha
- Town of Port Hedland



Each local government authority provides an important role in providing goods and services, employment and connectivity to their own and neighbouring jurisdictions.

Entire regions are likely to be successful if they are supported by a sustainable and resilient regional capital (Regional Capitals Australia)

In the 2011 census WARCA was home to **193,000 people** and growing much faster than Australia and also Western Australia overall. A large number of long distance commuting workers, approximately another 25 per cent, travel to and from WARCA communities for work, particularly in the resources sector.

Collectively, the regional capitals are the most significant concentrations of employment in non-metropolitan Western Australia, adding more than **23,000 direct jobs** to the Western Australia economy over the last decade

They are diverse economies, showing greater resilience compared to other localities. They provide a pivotal connectivity function with neighbouring local government authorities, and, in some cases, engagement with the global economy.

The Western Australian Regional Capitals Alliance draws together the largest local government authorities which:

- provide important administrative and connectivity functions to neighbouring jurisdictions.
- Have economic diversity and strong job and population growth.
- Demonstrate competitive and comparative advantage.

The Western Australian Regional Capitals Alliance:

- represents a strong and cohesive regional group with social and economic leadership capacity
- promotes and participates in national forums which seek to enhance the role, stature and effectiveness of regional cities and regional capitals across Australia
- promotes cooperation and resources sharing where these add value to members
- Undertakes and promotes evidence based research
- Provides research and information about regional economic development through its website (<http://www.waregionalcapitals.com.au/>)
- Lobbies government and other agencies and organisations to ensure incentives and policy measures are implemented to support sustainable growth in the regional capitals
- Seeks to ensure infrastructure, social capital, liveability and amenity, technological support, responsive planning regimes and institutional and governance structures are in place to support economic and social activities in the regional capitals
- Communicates with government, communities, industry sectors and businesses

9. PROPOSED 2016/17 WARCA BUDGET

Report Author:	CEO: City of Greater Geraldton
Date of Report:	29/2/16
Disclosure of Interest:	Nil
Attachment(s)	1: WARCA Member Balances
	2: Draft 2016/17 Budget
	3: WARCA Membership Contributions 2016/17

Purpose

For WARCA Members to consider the proposed 2016/17 WARCA Budget, **including individual member contributions of \$44 934.**

Background

The Draft 2016/17 Budget has been developed based on the following assumptions:

- Members pay equal proportions towards WARCA's operations
- The UWA Research Contribution is as per the agreement between WARCA members and the University of Western Australia
- RCA Membership is expected to be \$8,000 per WARCA Member.
- UWA Secretariat, media relations and website development are as per the agreement endorsed by the WARCA Board.
- A sum of \$4000 has been provided to pay for travel and accommodation of the WARCA Board secretariat to WARCA Board meetings if held outside of Perth.

Link to WARCA Strategic Directions/Establishment Agreement

N/A

Budget Implications

The proposed 2016/17 Budget identifies that in order to carry out the activities of WARCA, retain membership of RCA and honour our commitments for our research with UWA, a sum of \$44,934 (exc GST) is required from our members Councils. The relative contributions of member Councils to WARCA's activities are detailed in Attachment 3.

Options

N/A

Conclusion

Early resolution of WARCA's 2016/17 Budget was sought to allow sufficient time for members to consider their contribution in their own budget processes.

Recommendation

That WARCA:

- 1. Receives and Considers the Treasurers report as at 29 February 2016 and accompanying financial statements**
- 2. Resolves to adopt the 2016/17 Budget as detailed in Attachment 2 of the report**

Moved: Andrew Sharpe CEO City Of Albany

Seconded: John Bowler Mayor City of Kalgoorlie-Boulder

CARRIED

	City of Greater Geraldton	City of Kalgoorlie-Boulder	City of Bunbury	City of Albany	City of Karratha	Town of Port Hedland	Shire of Broome	Total
Opening Balance 2012-13	\$64,819	\$48,609	\$12,939	\$0	\$22,460	\$0	\$0	\$148,827
Contribution 2012-13	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$350,000
Meeting & Functions	\$3,269							\$3,269
UWA	\$17,964	\$17,964	\$17,964	\$17,964	\$17,964	\$17,964	\$17,964	\$125,748
Regional Capitals Australia (Other Projects)	\$2,935	\$2,935	\$2,935	\$2,935	\$2,935	\$2,935	\$2,935	\$20,545
Marketing, Promotion & Website		\$1,671	\$1,671	\$1,671	\$1,671	\$1,671	\$1,671	\$10,026
General (includes Strategic Planning)		\$2,329	\$2,329	\$2,329	\$2,329	\$2,329	\$2,329	\$13,974
Reimburse Costs - Pro Rata from Members	\$24,000							\$24,000
Closing Balance 2012-13	\$114,651	\$73,710	\$38,040	\$25,101	\$47,561	\$25,101	\$25,101	\$349,265
Contribution 2013-14	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UWA Project Contributions	\$24,195	\$24,195	\$24,195	\$24,195	\$24,195	\$24,195	\$24,195	\$169,365
RCA (Membership Fees)	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500	\$38,500
Meetings & Functions	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$705
General (includes Strategic Planning)	\$589	\$589	\$589	\$589	\$589	\$589	\$589	\$4,125
Closing Balance 2013-14	\$84,266	\$43,325	\$7,655	\$5,284	\$17,176	\$5,284	\$5,284	\$136,570
Contribution 2014-15	\$27,500	\$0	\$27,500	\$27,500	\$20,900		\$27,500	\$130,900
Secretariat	\$7,015	\$7,015	\$7,015	\$7,015	\$7,015	\$7,015	\$7,015	\$49,105
Meetings & Functions	\$488	\$488	\$488	\$488	\$488	\$488	\$488	\$3,414
Balance as at 30.06.2015	\$104,263	\$35,822	\$27,652	\$14,713	\$30,573	\$12,787	\$14,713	\$214,951
Contribution 2015-16	\$0	\$8,133	\$16,303	\$29,242	\$13,382	\$56,742	\$29,242	\$153,041
Less - UWA Research Contribution	\$26,478	\$26,478	\$26,478	\$26,478	\$26,478	\$26,478	\$26,478	\$185,344
Less - RCA Membership	\$9,534	\$9,534	\$9,534	\$9,534	\$9,534	\$9,534	\$9,534	\$66,740
Less - WARCA Expenses less interest earnings	\$7,943	\$7,943	\$7,943	\$7,943	\$7,943	\$7,943	\$7,943	\$55,600
Estimated Balance as at 30.06.2016	\$60,308	\$0	\$0	\$0	\$0	\$0	\$0	\$60,308
Contribution 2016-17	\$44,934	\$44,934	\$44,934	\$44,934	\$44,934	\$44,934	\$44,934	\$314,538
Less - UWA Research Contribution	\$28,377	\$28,377	\$28,377	\$28,377	\$28,377	\$28,377	\$28,377	\$198,639
Less - RCA Membership	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$56,000
Less - WARCA Expenses less interest earnings	\$8,557	\$8,557	\$8,557	\$8,557	\$8,557	\$8,557	\$8,557	\$59,900
Estimated Balance as at 30.06.2017	\$60,308	\$0	\$0	\$0	\$0	\$0	\$0	\$60,308

2016-17	Proposed Budget	Budget Comments
Income		
Memberships 2015/16	\$314,539	Membership Contributions
Interest received	\$100	Interest from cash balances
Total Income	\$314,639	
Expenses		
UWA Research Contribution	\$198,639	As per the Coperation agreement entered into by WARCA members
RCA Memberships 2015/16	\$56,000	Membership of WARCA members @\$8,000 each
Accountancy fees	\$2,000	Audit fees
Meetings & Functions	\$2,000	Meeting room fees and catering
UWA - Secretariat	\$39,000	As per the secetariat agreement between UWA and WARCA
UWA - Media Relations	\$5,000	As per the secetariat agreement between UWA and WARCA
UWA - Website Development	\$8,000	As per the secetariat agreement between UWA and WARCA
Travel and Accomodation	\$4,000	Provision of secretariat travel cost associated with WARCA Meetings
Total Expense	\$314,639	
Profit (loss)	\$0	

2016-17 Invoice Details	City of Greater Geraldton	City of Kalgoorlie -Boulder	City of Bunbury	City of Albany	City of Karratha	Town of Port Hedland	Shire of Broome	Total
Itemised 2016/17 Membership Contribution (to appear on Invoice)								
UWA Research Contribution	\$ 28,377	\$ 28,377	\$ 28,377	\$ 28,377	\$ 28,377	\$ 28,377	\$ 28,377	\$ 198,639
RCA Membership	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 56,000
WARCA Expenses less interest earnings	\$ 8,557	\$ 8,557	\$ 8,557	\$ 8,557	\$ 8,557	\$ 8,557	\$ 8,557	\$ 59,900
Total 2015/16 Contribution	\$ 44,934	\$ 44,934	\$ 44,934	\$ 44,934	\$ 44,934	\$ 44,934	\$ 44,934	\$ 314,539
Balance to be paid	\$ 44,934	\$ 44,934	\$ 44,934	\$ 44,934	\$ 44,934	\$ 44,934	\$ 44,934	\$ 314,539

Recommendation**That WARCA:**

1. Receives and Considers the Treasurers report as at 29 February 2016 and accompanying financial statements
2. Resolves to adopt the 2016/17 Budget as detailed in Attachment 2 of the report

Moved: Andrew Sharpe CEO City of Albany
 Seconded: John Bowler Mayor City of Kalgoorlie-Boulder

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10.1 Meeting Locations:

When in Perth, WARCA meetings may be held at other Local Government offices around the metropolitan area such as the City of Stirling. Andrew Sharpe (City of Albany) to investigate possible locations and advise for next meeting by 30 April.

Action City of Albany

10.2 Annual Meet the Minister Day

To be held at Parliament House when Parliament is sitting so WARCA members can catch up with a number of Ministers on one day. This will be timed to occur when the August 2016 meeting is to occur, but later in the month than originally planned. Parliament sits August 16-18 and 23-25. There will be a significant amount of organisation required to establish a list of times and Ministers for the meetings which would be half an hour duration. In addition, a facilitator is required for the day to ensure it runs smoothly.

Action City of Kalgoorlie-Boulder

**11.CLOSURE & DATE OF
NEXT MEETING**

The meeting closed at 3.30pm.

The next meeting is to be held on Wednesday, 1 June 2016 , location to be advised at a later date.