



Western Australian  
**Regional Capitals Alliance**

**Western Australian Regional Capitals  
Alliance Meeting**

**AGENDA**

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# AGENDA

## 1. OFFICIAL OPENING

## 2. RECORD OF ATTENDANCE / APOLOGIES / ABSENCE

### Members:

Peter Long	Mayor City of Karratha (Chair)
Chris Adams	CEO City of Karratha
John Bowler	Mayor City of Kalgoorlie-Boulder
John Walker	CEO City of Kalgoorlie-Boulder
Shane van Styn	Mayor City of Greater-Geraldton
Ken Diehm	CEO City of Greater Geraldton
Gary Brennan	Mayor City of Bunbury
Andrew Brien	CEO City of Bunbury
Dennis Wellington	Mayor City of Albany
Andrew Sharpe	CEO City of Albany
Kelly Howlett	Town of Port Hedland
Mal Osborne	Town of Port Hedland
Kenn Donohoe	CEO Shire of Broome
Ron Johnston	Mayor Shire of Broome

### Invitees:

Fiona Haslam-McKenzie	UWA
Paul Plummer	UWA
Sally Haslam	Secretariat

### Invited Guest:

1pm – 2pm	Minister Terry Redman
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### Apologies:

### Absent:

**3. DECLARATIONS OF INTEREST**

**4. CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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**OFFICER'S RECOMMENDATION**

**That the Minutes of the Western Australian Regional Capitals Alliance Meeting held on Wednesday, 2 March 2016, be confirmed as a true and correct record of proceedings.**

## 5. STATE GOVERNMENT CENTRALISATION & SERVICE CUTS

<b>Date of Report:</b>	<b>24 May 2016</b>
<b>Report Author:</b>	<b>CEO: City of Karratha</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>List of State Government Centralisation and Cuts within WARCA Cities</b>

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### **Purpose**

To

1. Update WARCA member on feedback from CEO's re State Government centralization of services and cuts to service provision/decision making in WARCA Cities
2. Seek feedback from the WARCA Board on what actions (if any) WARCA would like to take in relation to centralization of government services and cuts to governments services in WARCA Cities.

### **Background**

As a part of the discussion of the Contentious and Emerging Issues list at the March WARCA meeting a discussion was held regarding centralization of State Government services in Perth and cuts to service provision within WARCA Cities. The agreed action from the meeting was for:

*CEO's to collect evidence of closure/reduction in Government services in each City/Town/Shire/Region and forward to WARCA Secretariat*

CEO's have collated the attached list which highlights a number of government departments reduced or centralized services.

While the rationale for the centralisation and/or cuts by departments will be different, it is fair to assume that these decisions have been made by agencies in order to try to:

- Maintain within State Cabinet sanctioned salary caps;
- Streamline decision making;
- Distribute staff resources to where workloads are greatest; and/or
- Manage budgets/reduce costs

While the various rationales may be valid in some/many cases, there are clearly instances where the centralization or cutting of services is running contrary to the stated aims and objectives of WARCA and are damaging the level of service within communities. Given this WARCA needs to consider what actions (if any) it takes at this time to address this matter. The timing of any action may need to be considered in context of State Government budget and election cycles.

**Link to Strategic Directions**

The WARCA Strategic Directions 2016 Document includes the following statements that are relevant to this matter.

*3.1 Partnerships*

*WARCA will work in partnership with the State and Federal Governments to develop policy positions and initiatives that positively develop regional cities.*

*WARCA will make submission and/or delegations regarding State policies and/or legislative reforms that potentially impact on WA Regional Cities.*

**Budget Implications**

Nil

**Options**

Option 1 – That WARCA notes the information regarding centralization and cuts to State Government services in WARCA and take no further action at this time.

Option 2 – That WARCA:

1. Notes the information regarding centralization and cuts to State Government services.
2. Includes reference to this matter in its preparation of its 2017 State Government Election platform and, through this process, seeks commitments from all major political parties regarding decentralization of decision making and service provision by government agencies.

Option 3 – That WARCA:

1. Notes the information regarding centralization and cuts to State Government services.
2. Includes reference to this matter in its preparation of its 2017 State Government Election platform and, through this process, seeks commitments from all major political parties regarding decentralization of decision making and service provision by government agencies.
3. Writes to both the Premier and the Opposition Leader, highlighting WARCA's concerns regarding State Government centralization of service provision and decision making, citing key examples from WARCA Cities.

**Conclusion**

Centralisation of service provision and cuts to services are impacting WARCA communities. WARCA needs to consider what action/s it wishes to take in relation to this and the timing of any such actions.

**Recommendation**

**That WARCA:**

- 1. Notes the information regarding centralization and cuts to State Government services.**
- 2. Includes reference to this matter in its preparation of its 2017 State Government Election platform and, through this process, seeks commitments from all major political parties regarding decentralization of decision making and service provision by government agencies.**

**Attachment: List of State Government Centralisation and Cuts within WARCA Cities****City of Greater Geraldton**

1. TAFE – 92 from regional WA. Not sure how many from Gero but would think around 15.
2. Department of Finance – will lose 2 of 3 staff by 30 June.
3. Department of Planning has an office with 1 or 2 people. Their office (next to MWDC) was fitted out so it could support up to 10 people. A few years ago we had a whole MW section incl a Regional Manager with authority. That is now all done in Perth so we have lost people, expertise and local decision making.
4. About 6-7 years ago Tourism WA had a MW Tourism Officer based in Geraldton – that has disappeared with TWA now focussed on marketing and promotion – little or no support for product development (which is what I think we need more of!)
5. Ag Department – has progressively lost staff.
6. Fisheries – now almost wholly focussed on regulatory work in the MW. Adjacent to the BCMI Fisheries built (2006) what was called the Abrolhos Islands Research Institute – the intent was to locate scientists there to research / support local fish activity – hasn't happened!
7. Western Power – I am aware that 8-9 people based in Three Springs will soon lose their jobs and few more in other MW communities. Gero - about 20 staff losses since 2014 due to natural attrition and the redundancies – I think the current number is in the high 50s.
8. Water Corp, Education District Office and no doubt others have all lost staff in recent times.
9. Main Roads has restructured so Gero is now their Gascoyne/MW base (They used to have a Gascoyne Regional Office also)

**City of Karratha**

1. Planning: Closing of Department of Planning's Pilbara Regional Office. Originally had two staff, then one, now none.
2. Main Roads: Staffing freeze has meant that there are no Karratha based Main Roads staff at a time where there are significant main roads developments occurring.
3. Horizon Power: Relocation of MD to Perth along with much of management/decision making.
4. Water Corporation: Capital projects division almost completely transferred to Perth.
5. WACHS: Extensive use of Agency and locum staff at Karratha Hospital a time when anecdotal evidence suggests that it is achievable to use predominantly locally based staff
6. Justice: Closing of the Roebourne Courthouse facility. Magistrate working on a FIFO basis rather than being locally based.
7. Education: Karratha Senior High School (1070 Students) has had an (A) Principal for over eight months creating a lack of certainty.
8. Pilbara Development Commission: Significant staff numbers located in Perth rather than in the region.
9. Agriculture Department: Significant staff cuts.

**Kalgoorlie/Boulder**

1. Aboriginal Affairs: Kalgoorlie local office has closed at a time when it is needed the most.
2. Water Corp and Western Power: Regional managers for the Goldfields are based outside the region.
3. Transport: Downgraded the level of its local manager

## 6. WARCA CONTENTIOUS AND EMERGING ISSUES LIST – UPDATE

<b>Date of Report:</b>	<b>19 May16</b>
<b>Report Author:</b>	<b>CEO - City of Karratha</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>WARCA Contentious &amp; Emerging Issues - June 2016 Update</b>

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### Purpose

To:

- Update WARCA Members on the current status of Contentious and Emerging Issues that have been raised at previous meetings
- Seek WARCA’s feedback on potential action/s (if any) on new issues that have been listed by the WARCA CEO’s.

### Background

In 2016 WARCA introduced a system ‘Contentious and Emerging Issues.’ The attached table outlines the current status of issues that have been raised and lists five (5) new issues that WARCA may wish to have some involvement in.

### Link to WARCA Strategic Directions/Establishment Agreement

The WARCA Strategic Directions 2016 document includes the following statements that are relevant to this matter:

#### ***Information Sharing***

*As the largest regional local governments in Western Australia, there is an opportunity to learn from each other through discussion and information sharing amongst CEO’s and elected members.*

#### ***2016 Actions:***

- *At the joint CEO’s WARCA pre-meeting, a Regional Cities Contentious and Emerging Issues List will be developed. This list, along with a short description on the matter/s will be included for discussion on the subsequent WARCA Agenda.*
- *Where deemed appropriate by WARCA, a more comprehensive Agenda items and/or WARCA position statement will be subsequently developed on the relevant contentious or emerging issues*

### Budget Implications

Nil

### Options

N/A

### Conclusion

For discussion/decision

### Recommendation

That WARCA:

1. **Note the status of previously discussed Contentious and Emerging Issues as Tabled in the Attachment.**
2. **Provide feedback on what action/s (if any) WARCA would like to take on the new Contentious and Emerging Issues that have been listed in the Attachme**



## WARCA Contentious and Emerging Issues List

No	Issue	Description	Potential WARCA Involvement	Raised By	WARCA Agreed Direction	Current Status/Action Required
1	Retention and expansion of Government services/Centralisation of Government Decision Making	Concern re closing of regional offices - Kalgoorlie DAA office. Water Corp and Western Power regional managers for the Goldfields are based outside the region and others such as the Dept of Transport has downgraded the level of its local manager. Concern that senior Management is being relocated to Perth in many Departments	Advocacy to the Premier. Depending on the response then seek commitment from opposition leader.	City of Kalgoorlie Boulder	CEO's to collect evidence of closure/reduction in Government services in each City/Town/Shire/Region and forward to WARCA Secretariat in six weeks. A letter is to be prepared for Minister Redman who will also be invited to the next WARCA meeting to advise.	State Govt Budget announced end of recruitment freeze. Feedback from CEO's is that issue is not as pressing now as it was previously with some action being taken on recruitment front.  <b>ACTION: WARCA to discuss whether further WARCA action is required at June WARCA Meeting</b>
2	Royalties for Regions	Seek written assurances from the two major parties that the integrity and level of funding of R4R will be maintained. In particular that the Labor Party will set out just how much of R4R will go to Black Spot road funding and that existing road funding will not be reduced.	Liberal and Labor state presidents and party leaders documented assurances in lead up to March 2017 election.	City of Kalgoorlie Boulder	A letter is to be sent to all parties before the election asking them to reply in writing explaining their policy on the future of Royalties for Regions funding. CEO's/Mayors to get queries/issues together for the Albany meeting where a final draft will be agreed. Letters to be sent in December allowing the first few months of 2017 to publicise and discuss the responses.	To be: <ul style="list-style-type: none"> <li>• Discussed with Min Redman</li> <li>• Raised in proposed WARCA Election Platform</li> </ul> <b>ACTION: No further Action required at this time</b>

<b>No</b>	<b>Issue</b>	<b>Description</b>	<b>Potential WARCA Involvement</b>	<b>Raised By</b>	<b>WARCA Agreed Direction</b>	<b>Current Status/Action Required</b>
3.	Airline Ticket Prices	Airline ticket prices to WARCA cities are extremely high when compared to interstate, international and intrastate flights in other Australian states. While some advocacy has occurred on this matter, limited traction has been gained.	Potential advocacy to Min for Regional Development and Min for Transport on this issue seeking government intervention.	City of Karratha	Regional Express Airlines (REX) have started a service to Kalgoorlie. City of Kalgoorlie-Boulder are discussing the potential introduction of REX into their area. Update report to next meeting.	Discussions have been held.  <b>ACTION: Verbal Update and discussion of issue and any proposed WARCA Actions at June meeting</b>
4.	Waste Management Facilities	There is a growing trend for Dept of Environment to approve new Waste Facilities within close proximity to existing facilities (particularly at mine sites). This creates inefficient use of waste infrastructure and reduces the ability grow economies of scale in relation to waste management.	Advocacy to Minister For Environment for policy/legislative change on this matter to create fewer, larger regional waste centers.	City of Karratha	A letter to be written to the Minister for the Environment on the Waste Management issues. The Minister is to be invited to a future WARCA meeting.	Pending. No new waste facility proposals have occurred and none are likely in current economic environment. Proposed to send letter to be sent prior to inviting Minister to WARCA Meeting.  <b>ACTION: No further action at this time.</b>

5.	Exemption of Rates by Charitable Organisations	The Local Government Act S6.26 2g provides rates exemptions for land held for charitable purposes. The definition of charitable purposes applied by the State Administrative Tribunal is broad and includes residential developments which have the characteristics of commercial development. This provision should be modified to allow the local government to self determine its policy with respect to rates exemptions for charitable purposes.	Advocacy on behalf of regional local governments with the Minister for Local Government.  Item included in June A	City of Greater Geraldton	<b>For discussion/decision/direction at June WARCA Meeting</b>	
6.	Exemption of Rates - CBH	CBH is the only organisation specifically listed in the Local Government Act as being exempt from paying rates. Whilst the organisation is a cooperative it is also one of the most profitable businesses in Australia and does not pay any Federal Tax. This provision should be removed from the Act.	Advocacy on behalf of regional local governments with the Minister for Local Government.	City of Greater Geraldton	<b>For discussion/decision/direction at June WARCA Meeting</b>	
7.	Use of on-line Census/Census collection	The City of Greater Geraldton has been told it will be a “mail out” location for the census. Households will be required to go online to complete the census. We believe this could undercount Aboriginal and senior populations.	For Discussion	City of Greater Geraldton	<b>For discussion/decision/direction at June WARCA Meeting</b>	

8.	Rating Methodology	The current rating methodology is inflexible, unnecessarily complicated and restricts innovative practice such as rates averaging, rates capping and other tools available to Councils in the eastern states.	Advocacy on behalf of regional local governments with the Minister for Local Government.	City of Greater Geraldton	<b>For discussion/decision/direction at June WARCA Meeting</b>	
9.	Restrictive provisions within the LG Act			City of Bunbury	<b>For discussion/decision/direction at June WARCA Meeting</b>	
10.	2017 WA State Election – WARCA Platform	The State Election will be held in 9 months. WARCA needs to determine its plan/process regarding developing an Election Platform that we can advocate to all parties.	Process for identifying key WARCA issues needs to be determined.  Strategy for advocacy needs to be determined (ie Passive approach – letters, meetings, etc. More robust approach – Media campaign)	City of Karratha	<b>For discussion/decision/direction at June WARCA Meeting</b>	

## 7. MINISTERIAL DISCUSSIONS AT FUTURE WARCA MEETINGS

<b>Date of Report:</b>	<b>24 May 2016</b>
<b>Report Author:</b>	<b>CEO City of Karratha</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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### **Purpose**

To seek confirmation of which Minister/s WARCA would like to attract to its remaining scheduled meeting in 2016.

### **Background**

WARCA is attempting to speak to key State Government Minister at each meeting and then subsequently speak to the Shadow Minister for the relevant subject matter. To date WARCA has met/spoken with:

- Colin Barnett: Premier; Minister for Tourism; Science
- Mark McGowan: Shadow Minister for Regional Development; Economic Reform; Public Sector Management
- Terry Redman: Minister for Regional Development; Lands; Minister Assisting the Minister for State Development Leader of the National Party of Australia (WA)
- David Templeman MLA: Shadow Minister for Local Government; Volunteering; Heritage (being confirmed)

Various other subject matters have been mentioned throughout meetings but WARCA is yet to confirm which Ministers it would like to attract to its August and October (Albany) meetings. Suggestions have included:

- Tony Simpson: Minister for Local Government; Community Services; Seniors and Volunteering; Youth
- Mike Nahan: Treasurer; Minister for Energy; Citizenship and Multicultural Interests
- Albert Jacob: Minister for Environment; Heritage
- Donna Faragher: Minister for Planning; Disability Services
- John Day: Minister for Health; Culture and the Arts
- Dean Nalder: Minister for Agriculture and Food; Transport

While ideally WARCA would speak with all of these MP's it is suggested that we focus on getting one MP per meeting to spend an hour with us so that we can have more focused, in depth discussion on key issues, followed by meeting with the relevant Shadow Minister.

**Link to Strategic Directions***3.1 Partnerships*

*WARCA will work in partnership with the State and Federal Governments to develop policy positions and initiatives that positively develop regional cities.*

*3.1.1 2016 Actions:*

*Relevant State Minister and/or Director General (DG's) to attend each WARCA meeting. CEO's to meet a minimum of two weeks prior to WARCA meeting establish a draft list of items for discussion with relevant Minister/DG's and circulate the list to Mayors/Shire President for review and input. Initial 'targets' for discussion in 2016 are:*

- o WA Premier*
- o Minister for Local Government*
- o Minister for Regional Development*
- o Minister for Planning*
- o Minister for Aboriginal Affairs*

*Subsequent to meetings with Ministers/ DG's, WARCA will seek to send a delegation to meet with the opposition spokesperson on the relevant issue.*

**Budget Implications**

Nil

**Options**

As per options in Background section of this report.

**Conclusion**

Direction is sought on which Minister/s and Shadow Minister/s should be 'targeted' for meetings with WARCA at the upcoming meetings

**Recommendation**

**That WARCA:**

- 1) Invites the following Ministers to its scheduled meetings in August and October:**

**August (Perth):** \_\_\_\_\_

**October (Albany):** \_\_\_\_\_

- 2) Arranges meetings with the appropriate Shadow Ministers post these appointments.**

## 8. DRAFT WARCA FLYER

<b>Date of Report:</b>	<b>24 May 2016</b>
<b>Report Author:</b>	<b>CEO – City of Karratha</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Draft WARCA Promotional Flyer</b>

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### **Purpose**

For WARCA to consider the revised Draft WARCA promotional flyer.

### **Background**

At its March Meeting, WARCA considered the content of a proposed flyer on WARCA and resolved the following:

*That WARCA agrees that the:*

- 1. Draft flyer be given in-principal approval*
- 2. Secretariat transform existing draft into an attractive, coloured flyer*
- 3. Flyer to be tabled at the next WARCA meeting for final approval*

*Moved: Andrew Sharpe CEO City of Albany*

*Seconded: John Bowler Mayor City of Kalgoorlie-Boulder*

The UWA Secretariat has prepared a revised flyer (as attached). This has been circulated to CEO's for comment. While CEO's are generally comfortable with the flyer, improvements have been suggested to the content and format prior to it being approved.

### **Link to Strategic Directions**

The WARCA Strategic Directions 2016 includes the following actions that are relevant to this matter:

#### **3.3 Promotion:**

*WARCA will actively promote the importance of Western Australia's regional cities, WARCA's Policy Agenda and the significance of the UWA research findings through appropriate mediums.*

- A 'one pager' to be developed on "What is WARCA?"*
- A 'one pager' to be developed on "Why is WARCA necessary?"*

### **Budget Implications**

Nil

### **Options**

Option 1 - That WARCA approve the draft

Option 2 – That WARCA note the state of the WARCA Flyer and request that further work be done on the draft flyer with specific emphasis on:

- Fewer words and more graphics/pictures
- Greater emphasis on the economic importance of WARCA
- Greater emphasis on the value government investing in WARCA Cities

### **Conclusion**

The draft WARCA flyer has been circulated for to CEO's for comment. While there is general consensus that the flyer is 'heading in the right direction' feedback has been received that the content of the flyer could be more visual/punchy and less wordy and that the economic importance of the WARCA Cities should be highlighted more.

**Recommendation**

**That WARCA note the state of the WARCA Flyer and request that further work be done on the draft flyer with specific emphasis on:**

- **Fewer words and more graphics/pictures**
- **Greater emphasis on the economic importance of WARCA**
- **Greater emphasis on the value government investing in WARCA Cities**



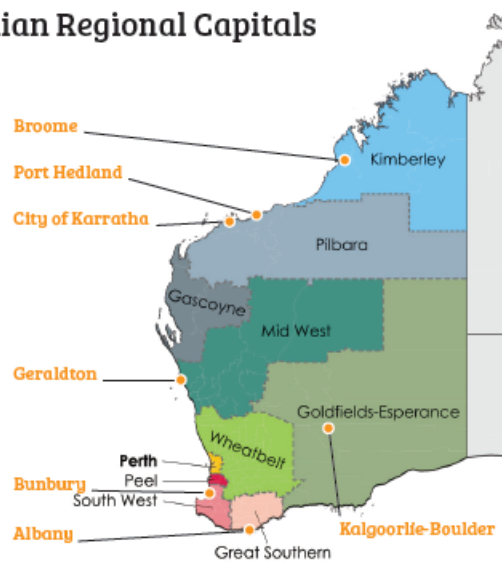
## Western Australian Regional Capitals Alliance

The Western Australian Regional Capitals Alliance (WARCA) is a partnership of seven of the largest regional local government authorities in regional Western Australia.

These are:

- City of Albany
- Shire of Broome
- City of Bunbury
- City of Greater Geraldton
- City of Kalgoorlie-Boulder
- City of Karratha
- Town of Port Hedland

### Western Australian Regional Capitals



Each local government authority provides an important role in providing goods and services, employment and connectivity to their own and neighbouring regions.

*"Entire regions are likely to be successful if they are supported by a sustainable and resilient regional capital." (Regional Capitals Australia)*

In the 2011 census WARCA was home to **193,000** people and growing much faster than Australia and also Western Australia overall. A large number of long distance commuting workers, approximately another 25 per cent, travel to and from WARCA communities for work, particularly in the resources sector.



Collectively, the regional capitals are the most significant concentrations of employment in non-metropolitan Western Australia, adding more than **23,000** direct jobs to the Western Australia economy over the last decade.

They are diverse economies, providing a pivotal connectivity function with neighbouring local government authorities, and in some cases, engagement with the global economy.

**The Western Australian Regional Capitals Alliance as a collective:**

- provides important administrative and connectivity functions to neighbouring regions;
- has economic diversity and strong job and population growth; and
- demonstrates competitive and comparative advantage.

**The Western Australian Regional Capitals Alliance:**

- represents a strong and cohesive regional group with social and economic leadership capacity;
- promotes and participates in national forums which seek to enhance the role, stature and effectiveness of regional cities and regional capitals across Australia;
- promotes cooperation and resources sharing where these add value to members;
- undertakes and promotes evidence based research;
- provides research and information about regional economic development through its website (<http://www.waregionalcapitals.com.au/>);
- lobbies government and other agencies and organisations to ensure incentives and policy measures are implemented to support sustainable growth in the regional capitals;
- seeks to ensure infrastructure, social capital, liveability and amenity, technological support, responsive planning regimes and institutional and governance structures are in place to support economic and social activities in the regional capitals; and
- communicates with government, communities, industry sectors and businesses.

Contact:

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## 9. WARCA STRATEGIC DIRECTIONS

<b>Report Author:</b>	<b>CEO: City of Karratha</b>
<b>Date of Report:</b>	<b>19 May 2016</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>June 2016 – WARCA Strategic Directions Status Report</b>

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### Purpose

For WARCA to consider the current status of implementation of agreed actions listed within the WARCA Strategic Directions 2016 document.

### Background

WARCA has agreed on specific actions that it would like to achieve in the 2016 calendar year. The attached Status Report updates on the progress towards achieving the actions listed within the document.

### Link to WARCA Strategic Directions/Establishment Agreement

The WARCA Strategic Directions 2016 Document includes the following statement that is relevant to this matter:

Review and Reporting: A brief snapshot report on the status of the above listed 2016 Actions will be prepared and distributed as a component of each WARCA Agenda

### Budget

Nil

### Implications

### Options

Option 1: Officer Recommendation

Option 2: That WARCA notes the WARCA Strategic Directions: Status of Implementation Document (as attached), and modifies the document by \_\_\_\_\_

### Conclusion

For discussion and review.

### Recommendation

**That WARCA notes the WARCA Strategic Directions: Status of Implementation Document (as attached)**

**Attachment: WARCA STRATEGIC DIRECTIONS 2016 – June 2016****Status of Implementation**

Item	Comments	Status
<b>Advocacy and Policy Influence</b>		
Relevant State Minister and/or Director General (DG's) to attend each WARCA meeting	Met with Premier on 2/3/16 Meeting with Min Redman 1/6/16	On Track
Subsequent to meetings with Ministers/ DG's, WARCA will seek to send a delegation to meet with the opposition spokesperson on the relevant issue.	Met with Opposition Leader 2/3/16 Scheduling meeting with David Templeman	On Track
WARCA will make submission and/or delegations regarding State policies and/or legislative reforms that potentially impact on WA Regional Cities.	No relevant matters to date	No Action to Date
A WARCA specific submission to be made to political parties prior to the 2017 State Government Election.	To be developed. Item is on Contentious and Emerging Issues List	No Action To Date
WARCA will actively participate in RCA lobbying and advocacy positions particularly relating to regional cities policy development, the Federal budget and other relevant matters if/when they arise.	RCA Update included on WARCA Agenda. WARCA reps in Canberra on 16/3/16 for meetings with new Federal Ministers.	On Track
<b>Research</b>		
Implementation the agreed UWA/WARCA research program.	On Track Update presentation at June meeting	On Track
UWA research findings and implications to be presented to each member Council throughout 2016.	<b>0 of 7 presentations undertaken year to date.</b>	No Action to Date
<b>Promotion</b>		
WARCA (or its partners) will present at a minimum of two (2) State or National conferences in 2016 on relevant WARCA issues	UWA and WARCA rep have applied to speak at SEGRA.	On Track
Press releases will be distributed on WARCA's activities through local, statewide and/or national media when relevant and appropriate.	Nil to date	No Action to Date
Profile of WARCA activities/agenda in journals or industry publications when relevant and appropriate.	Nil to date	No Action to Date
A 'one pager' to be developed on "What is WARCA?"	Draft prepared Seeking confirmation/comment at June Meeting	On Track
A 'one pager' to be developed on "Why is WARCA necessary?"	To be developed	No Action to Date

Secretariat to prepare a database of email contacts and dissemination of information to occur as appropriate.	Database in development	In progress
Regular updates on website by UWA/Secretariat	Website being updated regularly with Reports, Minutes, Contacts, etc.	On Track
Information Sharing		
Regional Cities Contentious and Emerging issues list will be developed and discussed at WARCA Meetings.	Contentious issues list prepared	On Track
Development status, challenges and opportunities pertaining to the State Government Growth Plan process will be discussed at WARCA meetings	Discussed during GB at Feb meeting	On Track
At least one meeting per year to be held at a regional capital with a field visit to be arranged to a local organisation which showcases innovation	Meeting in Albany scheduled for Oct 2016	On Track

## 10. TREASURERS REPORT – MAY 2016

<b>Date of Report:</b>	<b>23 May 2016</b>
<b>Report Author:</b>	<b>City of Greater Geraldton</b>
<b>Date of Report:</b>	<b>23 May 2016</b>
<b>Attachment(s)</b>	<b>1. WARCA Balance sheet</b> <b>2. WARCA Profit &amp; Loss Budget v Actuals</b>

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Please find attached the following financial reports for the consideration of the Board:

1. Balance Sheet as at 23<sup>rd</sup> May 2016
2. Budgeted Profit and Loss for the period ending 23<sup>rd</sup> May 2016

The following notes are provided as an explanation to significant variances in the Budgeted Profit and Loss Statement:

1. **Memberships** – The surplus membership income relates to the late 2014/15 payment from the Town of Port Hedland.
2. **UWA – Media Relations** – The invoice received from the UWA Secretariat has not been broken down into the respective cost allocations. This will be corrected in next year's Budget report.
3. **UWA – Secretariat** – The invoice received from the UWA Secretariat has not been broken down into the respective cost allocations. This will be corrected in next year's Budget report.
4. **UWA – Website Development** – The invoice received from the UWA Secretariat has not been broken down into the respective cost allocations. This will be corrected in next year's Budget report.

### **Recommendation**

That the Board receive and note the Treasurer's Report for the period ending 23<sup>rd</sup> May 2016 and accompanying financial statements.

**WARCA  
Balance Sheet  
As of May 31, 2016**

	<u>May 31, 16</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Chequing/Savings</b>	
Cash at Bank	59,737.21
<b>Total Chequing/Savings</b>	<u>59,737.21</u>
<b>Other Current Assets</b>	
Prepayments	17,333.33
<b>Total Other Current Assets</b>	<u>17,333.33</u>
<b>Total Current Assets</b>	<u>77,070.54</u>
<b>TOTAL ASSETS</b>	<u><b>77,070.54</b></u>
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Income in advance	60,309.00
Tax Payable	14,017.48
<b>Total Other Current Liabilities</b>	<u>74,326.48</u>
<b>Total Current Liabilities</b>	<u>74,326.48</u>
<b>TOTAL LIABILITIES</b>	<u>74,326.48</u>
<b>NET ASSETS</b>	<u><b>2,744.06</b></u>
<b>EQUITY</b>	
Opening Bal Equity	136,570.00
Retained Earnings	-157,101.00
Net Income	23,275.06
<b>TOTAL EQUITY</b>	<u><b>2,744.06</b></u>

**WARCA**  
**Profit & Loss Budget v. Actual**  
**July 15 through May 2016**

	<u>Jul 15 - May 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest received	336.81			
Memberships 2015/16	320,470.56	307,684.00	12,786.56	104.16%
<b>Total Income</b>	<u>320,807.37</u>	<u>307,684.00</u>	<u>13,123.37</u>	<u>104.27%</u>
<b>Gross Profit</b>	320,807.37	307,684.00	13,123.37	104.27%
<b>Expense</b>				
Accountancy fees	1,500.00	2,500.00	-1,000.00	60.0%
Meetings & Functions	1,781.64	2,000.00	-218.36	89.08%
RCA Memberships 2015/16	56,000.00	56,000.00	0.00	100.0%
Secretariat	11,160.00	11,160.00	0.00	100.0%
Strategic Planning	7,080.00	7,080.00	0.00	100.0%
Travelling expenses	0.00	4,000.00	-4,000.00	0.0%
UWA - Media Relations	0.00	5,000.00	-5,000.00	0.0%
UWA - Secretariat	34,666.67	27,000.00	7,666.67	128.4%
UWA - Website Development	0.00	8,000.00	-8,000.00	0.0%
UWA Research Contribution	185,344.00	185,344.00	0.00	100.0%
<b>Total Expense</b>	<u>297,532.31</u>	<u>308,084.00</u>	<u>-10,551.69</u>	<u>96.58%</u>
<b>Net Ordinary Income</b>	<u>23,275.06</u>	<u>-400.00</u>	<u>23,675.06</u>	<u>5,818.77%</u>
	<u><b>23,275.06</b></u>	<u><b>-400.00</b></u>	<u><b>23,675.06</b></u>	<u><b>5,818.77%</b></u>



**11. LATE ITEM: RATES EXEMPTION**

To be tabled at the meeting on 1 June 2016

**12. UWA PRESENTATION**

**13. RCA PRESENTATION**